




# BRITTNI HARDIE

## Program Coordinator



-  903-278-0509
-  bhardie@pccnetwork.net
-  [Linkedin.com/in/brittnei-hardie](https://www.linkedin.com/in/brittnei-hardie)
-  825 10th ST NW, SUITE 981  
Washington, D.C. 20001

### Education

**M.S. Information Science**  
University of Arkansas  
2025

**B.S. Information Technology**  
University of Arkansas  
2019

### Licenses & Certifications

**Comp Tia A+**  
July 2022

**Teaching Cybersecurity**  
University of Arkansas  
June 2024

**Digital Forensics**  
Magnet Axiom  
June 2024

**Data Analyst**  
University of Arkansas  
June 2024

### Expertise

- Networking
- Systems Admin.
- Cloud Computing
- Incident Response
- Security Compliance
- Adobe Creative Suite
- Social Media Mgmt.
- Content Creation
- User Experience (UX) Design

### Technical

- Adobe Suite
- MS Office
- Google
- Canva
- Meta Insights

### Profile

Strategic and impact-driven Program Coordinator with a passion for community engagement, outreach, and program execution. Skilled in developing and implementing events that connect residents, entrepreneurs, and stakeholders, while managing outreach strategies that build trust and drive participation. Experienced in crafting and executing targeted social media campaigns, creating engaging newsletters, and producing marketing materials that amplify organizational goals. Adept at coordinating educational programs, including cybersecurity training, that respond to community needs and promote inclusive economic development.

### Work Experience

2022

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#### Project Community Capital

Program Coordinator

Present

- Lead planning and execution of community-centered events, pitch competitions, and workshops that support local entrepreneurs and foster economic empowerment.
- Develop and implement outreach strategies to engage residents, small business owners, and community stakeholders across targeted neighborhoods.
- Design and manage marketing materials including flyers, social media content, and monthly newsletters to promote PCC programming and events.
- Coordinate with partners and vendors to ensure seamless delivery of programming, including educational and entrepreneurship-focused initiatives.

2018

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#### University of Arkansas Hope-Texarkana

Cybersecurity Faculty

Present

- Facilitated the opening of the Cybersecurity Lab on TK campus and created the Cybersecurity courses/certification for UAHT
- Develop and deliver engaging lesson plans and instructional materials for courses in Python, C++, web design, graphic design, cybersecurity, networking, introduction to security, introduction to computers, and database management.
- Foster a positive and inclusive classroom environment that encourages active participation, critical thinking, and collaboration among students.
- Provide timely and constructive feedback on student work and assessments to support academic growth and achievement.
- Stay informed about industry trends and advancements in cybersecurity, programming, and computer science to incorporate relevant topics into the curriculum.
- Collaborate with colleagues to align instructional goals and standards across related courses and programs.
- Participate in faculty meetings, professional development activities, and school events to contribute to the overall educational mission of the institution.

2014

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#### Red River Federal Credit Union

IT Support Technician

2018

- Install, configure, and maintain computer hardware components such as CPUs, RAM, hard drives, and peripheral devices (printers, scanners, etc.).
- Diagnose and resolve hardware issues, replace faulty components, and perform hardware upgrades as needed.
- Provide technical support and assistance to end-users via phone, email, or in-person.
- Configure network settings, troubleshoot network problems, and escalate complex issues to network administrators.
- Provide remote assistance to users using remote desktop tools or remote access software.
- Adhere to IT policies, procedures, and guidelines related to security, privacy, and compliance.

2011

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#### Regions Bank

Financial Services Consultant

2014

- Deliver tailored financial solutions, enhancing customer satisfaction, and driving revenue growth.
- Analyzed client needs while providing strategic advice, and managing portfolios to achieve financial objectives.
- Building strong client relationships and ensuring compliance with industry regulations.